

Non-Appropriated Fund Activities

Announcement # NAF:027:04

Opening Date: 08/05/04 **Closing Date:** Open until filled

Position: Projectionist, NA-3910-07, Flexible hours (approx 15-30hrs/wk), \$10.45 ph

Area of Consideration: All qualified applicants, local commuting area

Location: Morale, Welfare & Recreation (MWR) Department, Theater

Duty Station: Dahlgren, VA

Duties: The incumbent will be responsible for: setting up 35mm projector and sound equipment; threading projector, regulating lights and sound; repairing film breaks; maintaining machines and performing minor repairs if necessary; maintaining reports and records of film conditions; and performing other duties as assigned.

Qualification Requirements: Applicant must be 21 years old; able to work nights and weekends; and be a citizen of the United States or foreign national serving on active duty as a member of the U.S. Armed Forces or a dependent. Experience as a projectionist is preferred but not mandatory. Basic eligibility will be determined by a review of the applicant's OF-612 or resume and consideration of relevant experience and training. Applicant should include all experience, training, education, awards, commendations and other information relevant to the job elements listed below. Applicant is urged to address each job element specifically.

Job Elements:

- 1) Knowledge of motion picture equipment/projectors.
- 2) Ability to follow instructions.
- 3) Ability to lift up to 50 lbs, stand for prolonged periods of time, bend, reach and stoop.
- 4) Ability to work independently and to effectively communicate both orally and in writing.

How to Apply: Submit an application or resume and copy of last 2 performance appraisals.

Mail applications to the following address:

Naval District Washington/West - Dahlgren
Morale, Welfare & Recreation Department, Code CD25
17320 Dahlgren Road, Bldg 100
Dahlgren, VA 22448-5100

Conditions of Employment:

Background Check: Yes
Security Clearance required: No
Supervisory/Managerial probationary period required: No
Drug test required: No
Permanent change of station travel may be authorized: No
Relocation services may be authorized: No

For Further Information: Call Barbara Simmons, 540/653-7710